

INSTRUCTIONS: Section 1: Filled out by the Supplier. Section 2: Completed by SDL representatives.

SECTION 1: SUPPLIER INFORMATION

Supplier Name		Tax ID Number	
Supplier Address		Phone Number	
Remit-To Address		Email	
NAICS Code		Website	
Cage Code		DUNS	
# Years in Business		Business Size	
Supplier POC		Title	

Part A: Supplier Type

Check as many categories and subcategories as applicable (definitions available in Section 1, Part F)

<input type="checkbox"/> EEE Components	<input type="checkbox"/> Printed Circuit Boards	<input type="checkbox"/> Mechanical Components	<input type="checkbox"/> Telecommunications Equipment or Services	<input type="checkbox"/> Service Provider
<input type="checkbox"/> Distributor <input type="checkbox"/> Authorized <input type="checkbox"/> Broker <input type="checkbox"/> Independent <input type="checkbox"/> Mixed <input type="checkbox"/> Manufacturer <input type="checkbox"/> Manufacturer's Rep <input type="checkbox"/> Other	<input type="checkbox"/> Manufacturer <input type="checkbox"/> PCB/PWB <input type="checkbox"/> PWA	<input type="checkbox"/> Distributor <input type="checkbox"/> Authorized <input type="checkbox"/> Broker <input type="checkbox"/> Independent <input type="checkbox"/> Mixed <input type="checkbox"/> Manufacturer <input type="checkbox"/> Manufacturer's Rep <input type="checkbox"/> Other	<input type="checkbox"/> Distributor <input type="checkbox"/> Authorized <input type="checkbox"/> Broker <input type="checkbox"/> Independent <input type="checkbox"/> Mixed <input type="checkbox"/> Manufacturer <input type="checkbox"/> Manufacturer's Rep <input type="checkbox"/> Other	

Federal Acquisition Regulation (FAR) 52.204-26 COVERED TELECOMMUNICATIONS EQUIPMENT OR SERVICES - REPRESENTATION (Dec 2019)

RESPONSE REQUIRED

(a) Definitions. As used in this provision, Covered telecommunications equipment or services has the meaning provided in the clause 52.204-25, Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment.

(b) Procedures. The Offeror shall review the list of excluded parties in the System for Award Management (SAM) (<https://www.sam.gov>) for entities excluded from receiving federal awards for "covered telecommunications equipment or services."

(c) Representation. The Offeror represents that it does does not provide covered telecommunications equipment or services as a part of its offered products or services to the Government in the performance of any contract, subcontract, or other contractual instrument.

RETURN FORM TO:

1695 North Research Park Way
 North Logan, UT 84341-1947
 Phone: (435) 713-3788
 Email: purchasing@sdl.usu.edu

DOCUMENT NUMBER:

QF0604

REVISION:

J

DATE:

SEPTEMBER 30, 2020

Part B: Quality Management System (QMS)

Provide documentation to SDL for all items checked in this section.

Certification	Expiration Date
<input type="checkbox"/> ISO 9001	
<input type="checkbox"/> AS9100	
<input type="checkbox"/> AS9120	
<input type="checkbox"/> OTHER (Please specify):	

If you are certified to one of the QMS listed in Part B, skip Part C.

Part C: Alternative QMS

Please answer the following and provide documentation where applicable. If you are certified to one of the QMS listed in Part B, skip Part C.	Yes	No
Documented Quality Management System	<input type="checkbox"/>	<input type="checkbox"/>
Risk Management Program	<input type="checkbox"/>	<input type="checkbox"/>
Document retention and revision control	<input type="checkbox"/>	<input type="checkbox"/>
Documented Counterfeit Mitigation and Awareness Program (AS5553 or equivalent)	<input type="checkbox"/>	<input type="checkbox"/>
Management conducts scheduled and documented reviews of the quality system	<input type="checkbox"/>	<input type="checkbox"/>
Utilize procedures, instructions and/or inspections to ensure product conforms to specific requirements	<input type="checkbox"/>	<input type="checkbox"/>
Documented procedures address nonconforming materials and controls as well as Corrective Action	<input type="checkbox"/>	<input type="checkbox"/>
Willing to support SDL and/or SDL customer site audits	<input type="checkbox"/>	<input type="checkbox"/>

Part D: Other Representation

Please answer the following and provide documentation to SDL for items checked Yes, as applicable.

	Yes	No	Additional Information
Accept DPAS Rated Orders	<input type="checkbox"/>	<input type="checkbox"/>	
ITAR Registered Facility	<input type="checkbox"/>	<input type="checkbox"/>	
NIST SP 800-171 Compliant (CMMC)	<input type="checkbox"/>	<input type="checkbox"/>	
NADCAP	<input type="checkbox"/>	<input type="checkbox"/>	
IPC-1710	<input type="checkbox"/>	<input type="checkbox"/>	
ANSI S20.20	<input type="checkbox"/>	<input type="checkbox"/>	
Experience in NASA and IPC electronic workmanship standards	<input type="checkbox"/>	<input type="checkbox"/>	
Other (Describe in Comments)	<input type="checkbox"/>	<input type="checkbox"/>	

Part E: Signature

Section 1 completed by authorized representative

	Signature (digital signature accepted)	Name (Print)	Date
Supplier Authorized Representative			

Part F: Definitions

Authorized (Franchised) Distributor: A distributor that purchases parts with the intention to sell and redistribute them back into the market. Purchased parts are obtained from an Original Component Manufacturer (OCM) product within the terms of an OCM contractual agreement. Contractual Agreement terms include, but are not limited to, distribution region, distribution products or lines, and warranty flow down from the OCM.

Broker Distributor: A type of Independent Distributor that works in a "Just in Time" (JIT) environment. Customers contact the Broker Distributor with requirements identifying the part number, quantity, target price, and the date required. The Broker Distributor searches the industry and locates parts that meet the target price and other Customer requirements. Broker Distributors do not have contractual agreements or obligations with OCMs.

Custom Fabrication: Producing an item that is unique or specific.

Distributor: Purchases parts with the intention to sell and redistribute them back into the market.

Electrical, Electronic, and Electromechanical (EEE): Electrical, electronic, and electromechanical parts are components designed and built to perform specific functions, and are not subject to disassembly without destruction or impairment of design use. Examples of electrical parts include resistors, capacitors, inductors, transformers, and connectors. Electronic parts include active devices, such as monolithic microcircuits, hybrid microcircuits, diodes, and transistors. Electromechanical parts are devices that have electrical inputs with mechanical outputs, or mechanical inputs with electrical outputs, or combinations of each. Examples of electromechanical parts are motors, synchros, servos, and some relays.

Independent Distributor: A distributor that purchases parts with the intention to sell and redistribute them back into the market. Purchased parts may be obtained from Original Equipment Manufacturers (OEMs) or Contract Manufacturers (typically from excess inventories), or from other Distributors (Franchised, Authorized or Independent). Resale of the purchased parts (redistribution) may be to OEMs, Contract Manufacturers, or other Distributors. Independent Distributors do not normally have contractual agreements or obligations with OCMs.

Manufacturer: A person or company that makes goods for sale.

Manufacturer Representative: an individual, sales agency or company that sells a manufacturer's products to wholesale and retail customers.

Mixed Distributor: Any combination of the three types of distributors; Authorized, Independent and Broker.

Service Provider: An independent third party that performs an "outsourced process" that may include but is not limited to storage service providers, contract manufacturers, calibration services, testing services, etc.

Telecommunications equipment or services: Any component necessary for the proper function or performance of a piece of equipment, system, or service.
COVERED TELECOMMUNICATIONS EQUIPMENT OR SERVICES - REPRESENTATION (Dec 2019)

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SECTION 2: ASSESSMENT OF SUPPLIER

This section will be completed by SDL representatives.

Assessment Type:	<input type="checkbox"/> New Supplier	<input type="checkbox"/> Revalidation	Date:	
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Part A: Verification

	Yes	No	Additional Information
Verified Debarment Status via SAM.gov	<input type="checkbox"/>	<input type="checkbox"/>	
Verified Business Size	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SAM.gov <input type="checkbox"/> SBA.gov <input type="checkbox"/> Business Status Certificate
Verified Supplier Representation (52.204-26)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> SAM.gov <input type="checkbox"/> Other

Part B: Limitation/Risk

Note: This section is not required if Section 1 Part B and/or C are filled out satisfactorily.

	Yes	No	N/A	If Yes, add limitation/scope of approval to the Supplier List
Limitation/Scope of Approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Level of Risk communicated and documented to:	<input type="checkbox"/> Program Manager <input type="checkbox"/> QA Manager <input type="checkbox"/> Other, please specify:
Approval to proceed with purchase granted by:	

Per QW0602 5.2.5.1, this section will be completed upon receipt of product. Provide information such as answers to the following questions and expand as necessary. Supplier placed in a pending status until questions are satisfied.

	Yes	No	N/A	Additional Information
Do they deliver on time?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Do they meet our requirements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is their product/services of high quality?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Do they communicate with you effectively/regularly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are their products/services clearly and properly marked?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are all products and materials traceable?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Additional Comments				

Part C: Status

<input type="checkbox"/> APPROVED	<input type="checkbox"/> PENDING	<input type="checkbox"/> DISAPPROVED	<input type="checkbox"/> APPROVED WITH LIMITATION
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Part D: Signature

	Signature	Date
Procurement/Subcontract Office		
Quality Assurance Office		